

LAKE COUNTY
FLORIDA

OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 441
PO BOX 7800
TAVARES, FL 32778-7800

PHONE: (352) 343-9839
FAX: (352) 343-9473

ADDENDUM NO. 1

Date: May 5, 2011

RFP No. 11-0018, Group Pre Paid Legal Services

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

The purpose of this addendum is to answer and clarify questions regarding this RFP.

1. Response due date has been changed From: May 6, 2011, 3:00 p.m.
To: May 11, 2011, 3:00 p.m.
2. The County Selection Committee will meet to discuss the responses on **May 23, 2011**. Should your firm be recommended as a finalist, you must be available and prepared to meet with the Selection Committee for discussions on **May 25, 2011** if requested.
3. How many total active employees are eligible for benefits? **Approximately 1300 active employees eligible for benefits.**
4. How will the employees elect the voluntary group legal plan through Lake County? **We would use our internal enrollment system.**
5. How many locations do employees work out of? **The County has 33 Divisions, located in approximately 70 facilities throughout the County.**
6. What is meant by offering legal services to those persons if they are not currently employed by the County? **The County would like to know if exiting employees will have the option of porting or taking the coverage with them.**
7. Who is the current prepaid legal services provider? **Please refer to Section 2.1. of the RFP.**

8. Is the insurance requirement for individual agents or for the provider legal services company?
The provider legal services company.
9. Where should the references be placed in the RFP response? **References shall be included in TAB 4.**

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____